

## **Educational Equity Committee Meeting Notes**

Date: March 19, 2019

Time: 2:00-4:00

Location: 18-206

Chairs: Tabitha Conaway & Jeremiah Sims

Note Taker: Tabitha

Committee Members in Attendance: Tarana Chapple, Rafael Delgado, Krystal Duncan, Kamran Eftekhari, Allie Fasth, Sara Lawrence, Theresa Martin, Luis Padilla, Jose Rocha, Olivia Viveros

### **Working Session (2 hours)**

#### 1) BSI Proposals

Handout provided with BSI request from English Department. The Proposal requests 2.67 units of pay to be shared amongst three faculty members: Jon Kitamura, Sara Lawrence, and Laura Woltag. The units requested will enable faculty to guide the department in implementing support to students and faculty in light of AB 705, and to communicate such changes to other constituents on campus, in the district, and statewide. Tasks would include researching the most effective ways to support the various student populations, identify key curricular strategies that should be included in ENGL 105, and collaborate with the Writing Center to propose new ways to offer additional support to students with basic skill needs.

Sara Lawrence and Krystal Duncan offered clarity and support for this proposal. Jeremiah will send out the proposal to the committee along with the Equity rubric. Committee members will have until Friday to note on approving the request.

The ESL request for funds which was discussed last meeting was approved.

#### 2) Equity Plan Working Time

##### a. Update on data

Data is still in the works. Monique with the PRIE office is formatting the data so that it is more digestible for the committee.

##### b. Working in groups to begin analyzing data

Tabitha discussed the indicators for the Equity Plan, focusing on the new definition of access and retention. For the new Equity Plan access is defined as those students who begin the CCC Apply process and actually enroll in courses. Working groups were provided shared online document to begin working on activities that support the goal of key indicators both for the total student population and for disproportionately impacted student groups.

Significant worktime was provided for the committee to work on the Equity Plan.

Timeline for Equity Plan:

April 17<sup>th</sup> 1<sup>st</sup> draft to IPC, April 23<sup>rd</sup> Draft to Academic Senate, May 1<sup>st</sup> 2<sup>nd</sup> draft to IPC